

GOVERNMENT OF JAMMU & KASHMIR
OFFICE OF THE COMMISSIONER FOOD & DRUG ADMINISTRATION
CIVIL SECRETARIAT, J&K (JAMMU).

ADVERTISEMENT NOTICE No. 01
Dated: 12.10.2020

*Apropos to Advertisement Notice
published in Greater Kashmir
Newspaper on 13.10.2020*

Applications are invited from the eligible candidates for hiring of services in Price Monitoring & Resource Unit (PMRU), J&K for the following posts across the union territory of J&K as per details given below:

| S N | Post | No. | Eligibility | Selection Criteria | Location |
|--------|---|-----|--|--|----------------------------------|
| 1. | Project co-ordinator Salary Rs. 45,000.00 per month | 01 | Bachelor degree in Pharmacy / Masters degree in Pharmacy Experience: 2 Year's experience in Pharma Sector Age: upto 45 Yrs | (i) Bachelor degree in Pharmacy =60 Points / Masters degree in Pharmacy =70 Points (ii) 2 Year's Experience=10 Points (iii) Viva voce=20 Points Note: - Item (i) to (iii) on pro-rata basis. | Office of State Drugs Controller |
| 2. | Field Investigator Salary Rs. 25,000.00 per month | 02 | Bachelor degree in Pharmacy Experience: 2 Years' experience in Pharma Sector Age: upto 45 Yrs | (i) Bachelor degree in Pharmacy =70 Points (ii) 2 Years' Experience=10 Points (iii) Viva voce=20 Points Note: - Item (i) to (iii) on pro-rata basis. | Office of State Drugs Controller |
| 3 | Data Entry Operator Salary Rs. 15,000.00 per month | 02 | Graduate or equivalent having good knowledge of computer viz windows, MSOffice, Internet, etc. Age: upto 40 Yrs | (i) Graduate =70 Points (ii) 1 Year Experience=10 Points (iii) Viva voce=20 Points Note: - Item (i) to (iii) on pro-rata basis. | Office of State Drugs Controller |

TERMS AND CONDITIONS:

1. Candidate should be domicile of J&K.
2. Candidate should be dedicated, hardworking and willing for extensive touring across the Union Territory.
3. Selection of candidate will be as per the merit out of eligible candidates.
4. Applications as per prescribed format should be submitted to the **office of Commissioner, Food & Drug Administration, Civil secretariat, Jammu through e-mail by or before 15th Nov. 2020.**
Contact : e-mail address: pmrujk@gmail.com Phone No: 0194-2506484-85 (Sgr), 0191-2572889 (JMU).
5. Application form is attached. Can also download from the website www.dfcojk.org
6. **List of documents, self-attested, to be attached with the application form:**
 - i. Date of Birth Certificate
 - ii. Domicile Certificate
 - iii. Degree duly issued by the concerned University
 - iv. Marks sheet, duly issued by the concerned University, of all semesters/years and one consolidated marks sheet indicating marks of all the semesters/ years of the required qualification for the post applied for.
 - v. Experience certificate, as per advertisement notice, from an organization of repute with date and sign of the issuing authority along with seal.
7. Applications not falling in the prescribed criteria or without aforesaid documents shall be rejected out rightly.

Sd/-
Commissioner, FDA
J&K

No.:

Dated: .2020

APPLICATION FORM

1. Post applied for: _____
2. Name of Candidate: _____
3. Parentage: _____
4. Date of Birth: _____
5. Address: _____
District: _____, Block: _____
6. E-mail: _____
7. Contact No.: _____
8. Details of Educational/ Technical Qualification:



| Examination Passed | Examining Body/ Board/University | Year of Passing | Marks Obtained | Total Marks | %age |
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9. Date of Completion of Qualifying Degree: _____
10. Post Qualification Experience :
Duration _____ Year(s): _____ Month(s)
11. Documents enclosed:
a) _____ b) _____
c) _____ d) _____
12. I do hereby declare that:
 - a) The Statements in this application are true to the best of my knowledge and belief.
 - b) I have never been debarred from appearing in any examination/interview.
 - c) I have never been arrested/ prosecuted or involved in any criminal case registered by the police or convicted by the criminal court.
 - d) I have undergone the degree from recognized University head-quarters and not from the off-campus which have been established by these Universities beyond their territorial jurisdiction (In case of Distance Mode).
 - e) I undertake that any wilful concealment of the facts shall result in the cancellation of my candidature and the J&K Price Monitoring & Resource Unit Society may debar me from applying for future selection.

I shall accept the selection made by the selection committee, which will be binding on me.

Signature of Applicant

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| Examination Passed | Examining Body/ Board/University | Year of Passing | Marks Obtained | Total Marks | %age |
|--------------------|----------------------------------|-----------------|----------------|-------------|------|
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